

**Contra Costa College DRAFT  
College Instruction Committee  
Minutes of Monday, January 24, 2022**

**ONLINE MEETING CALLED TO ORDER at 2:15 with Introduction of Guests**

**CIC Chair:** Anthony Gordon

**Division Representatives**

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

**Non-Voting Members**

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Dr. Kimberly Rogers
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

**Members not in attendance:** All voting members were in attendance. Cole Moyer and Dr. Kimberly Rogers were not available.

**Guests in attendance:** Francis Reyes, Jon Celesia, Jessica Le, Mike Kilivris, Evan Decker.

**CONSENT AGENDA ACTION ITEMS**

**Agenda:** January 24, 2022

**Action:** Approved

**Motioned:** Najia

**Seconded:** Jenn O

**Minutes:** November 22, 2021

**Action:** Approved

**Motioned:** Leslie

**Seconded:** Najia

**DRAMA-221A Technical Theatre in Production: Beginning I**

Correction: change "Beginning 1" in course title to "Beginning I"

**NON-CONSENT AGENDA ACTION ITEMS**

**Engineering – Associate in Science Degree**

**Non-Substantial:** ENGIN-112 added to required courses. Move ENGIN-255, 230 and 240 from required to optional. Add ENGIN-170, ENGIN-200, COMP-112, and CHEM-121 to optional courses. Overall major units updated to 34-37 (from 33 units)

**Action:** Approved with the following correction

- Summer 2022

**Motioned:** Leslie

**Seconded:** Jenn G

**CIS-168 Web Page Development**

**New Course:** Degree Applicable, 3 units, 54 hours lecture/18 hours laboratory. Grading: Student Choice. Advisory: CIS-135. Requesting CSU elective transfer. Distance Education: New request for both fully and partially online.

**Action:** Approved

**Motioned:** Leslie

**Seconded:** Jenn O

**Medical Assisting – Certificate of Achievement**

**Non-Substantial:** Update required and optional courses to reflect current active course offerings. Remove “and Office Technician” from program title. Overall certificate units updated to 47.5 units (from 34 units).

**Action:** Approved

**Motioned:** Jenn O

**Seconded:** Najia

#### **BIOSC-857N Foundations in Biotechnology**

**New Course:** Noncredit. 54 contact hours. Co-requisite: BIOSC-859N or BIOSC-159. CB22: Short-term vocational. CB11: Workforce Prep Enhanced Funding. Grading: P/SP/NP. This course mirrors the credit version of the course, BIOSC-157. Disciplines: Biological Science, Biotechnology.

**Action:** Approved with the following corrections/additions

- New DE request for Emergency Situations Only. Both partially and fully online.

**Motioned:** Leslie

**Seconded:** Najia

#### **BIOSC-859N Foundations in Biotechnology Laboratory**

**New Course:** Noncredit. 54 contact hours. Co-requisite: BIOSC-857N or BIOSC-157. CB22: Short-term vocational. CB11: Workforce Prep Enhanced Funding. Grading: P/SP/NP. This course mirrors the credit version of the course, BIOSC-159. Disciplines: Biological Science, Biotechnology. New DE request for Emergency Situations Only. Both partially and fully online.

**Action:** Approved with the following corrections/additions

- New DE request for Emergency Situations Only. Both partially and fully online.

**Motioned:** Brianne

**Seconded:** Jenn G

#### **PHILO-130 Critical Thinking, Logic, and Composition**

**Non-Substantial:** Update course title (from: Logic & Critical Thinking). Update course description, out of class assignments, MOEs, objectives, and outcomes. Reduce class max to 30. Add textbook. Add discipline: Humanities.

**Action:** Approved with the following corrections/additions

- Fall 2022
- Corrected eLumen to include IGETC approval
- Update existing DE approval to latest addendum template and revised course title

**Motioned:** Jenn G

**Seconded:** Leslie

#### **PHILO-129 Introduction to Critical Thinking and Logic**

**New Course:** Degree Applicable. 3 units. 54 hours lecture. No prerequisites. Grading: Student Choice. Disciplines: Philosophy, Humanities. Request DE Approval for both fully online and partially online. Requesting CSU Area A3/C2; UC Area 3; and C-ID: PHIL 110

**Action:** Approved with the following corrections/additions

- Fall 2022
- Advisories: ENGL 001A or ENGL 001AX

**Motioned:** Leslie

**Seconded:** Brianne

#### **DISCUSSION ITEMS**

**Emergency proposal guidelines, continued** Tabled due to lack of time. *(Tabled on 11/22/21 due to lack of time.)*

#### **PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

#### **ADJOURNMENT**

The meeting adjourned at 4 p.m. The next meeting is scheduled for February 14, 2022.